

# ČZU VPN Connection Guide

## Requirements:

1. Request via ticket portal <https://helpdesk.czu.cz>. The request is made by head or by his deputy.
2. Setting up your mobile number through intranet (mobile numbers of Czech operators only).
3. Installation and setup VPN client application.

## Setting up your mobile phone for VPN through intranet ČZU

- Setting up mobile phone is performed on <https://intranet.czu.cz> or via Helpdesk OIKT
- Go to tab **Personálie** -> **Upravit kontaktní informace** -> **Přidat kontakt**
- Fill field **Kontakt** (in the shape of a nine numbers without spaces, mobile numbers of Czech operators only), **Typ kontaktu** -> Mobilní telefon, **Útvar** (Select your department), **Zveřejnit na WWW** (if not checked, then the mobile phone number doesn't appear on your wp.czu.cz profile. Otherwise the mobile phone number will be visible), **Primární** (If you have more than one mobile phone number registered, than Primární check on the phone, where six-digit SMS codes will be send. The cod is valid for 6 minutes) and save it with **Vložit kontakt**.
- Verify that the mobile contact is checked **Primární**.
- Mobile numbers synchronization is every hour.

## FortiClient SSLVPN application installation and setup

- Uninstall older VPN client version, if you have it, and restart your PC.
- Download VPN client from <https://vpn.czu.cz> by selecting your OS (Windows, MAC OS X (It is recommended to only install the SSL-VPN module)).
- Run the installation as admin -> Accept the license policy -> **Next** -> Choose **VPN Only** -> **Next** -> **Install** -> **Finish** -> Restart PC.
- Run the application. Fill Configure VPN tab as shown in the picture below. Save your settings with **Apply**. **Close** to access log in screen

The screenshot shows the 'New VPN Connection' window in FortiClient. It has two tabs: 'SSL-VPN' (active) and 'IPsec VPN'. The 'Connection Name' field is filled with 'CZU'. The 'Description' field is empty. The 'Remote Gateway' field is filled with 'vpngw.czu.cz'. To the right of this field, the 'Customize port' checkbox is checked, and the port number '443' is entered in a small box. Under the 'Authentication' section, the 'Prompt on login' radio button is selected. There are two checkboxes below: 'Client Certificate' (unchecked) and 'Do not Warn Invalid Server Certificate' (checked).

- Enter your Novell **Username** and **Password** and confirm via **Connect**.
- During login you will be asked to fill authentication token, which will be sent to the **Primary** mobile phone you configured earlier, fill it and confirm **OK**.
- Congratulation you are connected.

For more information please contact HelpDesk – [helpdesk@czu.cz](mailto:helpdesk@czu.cz) +420 22438 4444